



UGC – HRDC

Centre for Professional Development in Higher Education

University of Delhi, Delhi-110007

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Recent
Photograph
Compulsory

Application Form for Orientation Programme Refresher Course Workshop in _____

- Name of the Applicant (IN BLOCK LETTERS):
- Qualification: PG M.Phil. Ph.D.
- Designation: Subject:
- Date of Permanent Appointment:
- Scale of Pay: AGP:
- Date of Birth: Sex: Male Female
- Whether belong to: Gen SC ST OBC PH
- Teaching Experience: Regular: Years. Adhoc/Temporary: Years. **Total:** Years Months
- Name and Address of Institution:
Name of Affiliating University:
Phone No.: Fax No.: E-mail:
- Residential Address:
.....
- Personal Details: Mobile No.:** **E-mail:**

11. DETAILS OF COURSES ATTENDED

Course	Subject / HRDC	Period	
		From	To
Orientation Programme			
Refresher Course			
Workshop			
1.			
2.			
3.			
4.			

12. Special trainings/topics/specialised area of your interest to be covered in the course
.....

Certified that the above information is correct to the best of my knowledge.

Place:

Date:

Signature of the Applicant
(P.T.O.)

To,
The Director
Centre for Professional Development in Higher Education (CPDHE)
UGC - Human Resource Development Centre (HRDC)
University of Delhi
Delhi - 110 007

Subject: No Objection Certificate / Certificate for claiming TA/DA

Dear Sir/Madam,

I recommend and forward the name of Mr. / Mrs. / Ms. / Dr.
..... for the Orientation Programme / Refresher Course / Short Term
Course / Workshop in, if selected he
/ she will be relieved on time to participate in the above course / programme / workshop. All
information provided by him / her is verified.

This is to certify that our college / institution / organisation (name of the institution)
..... is affiliated to
University since and recognized under Section 2(f) & included under
Section 12(b) of UGC Act 1965, vide letter no. dated
..... received from University Grants Commission, New Delhi.

The above information provided is true to our knowledge, and if found to be otherwise,
the concerned teacher who is attending the course/programme/workshop organised by CPDHE,
UGC-HRDC, University of Delhi will not be entitled for his / her TA/DA as per the new UGC
Guidelines for HRDCs.

Date:

Yours sincerely

Place:

Principal/Head of Institution
(Signature with Official Seal)